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INTERNATIONAL YEAR FOR DISABLED PERSONS

PROPOSED PROGRAMME BUDGET FOR THE BIENNIUM 1980-1981

Report of the Secretary-General

Addendum

I. INTRODUCTION

1. In paragraph 13 of his report on the International Year for Disabled Persons (A/32/288), submitted to the General Assembly at its thirty-second session, the Secretary-General provided a provisional outline of the estimated costs for the 1980-1981 biennium relating to the celebration of the Year. In paragraph 8 of the related statement of administrative and financial implications on that subject (A/C.5/32/89), it was indicated that these estimates would be reviewed at a later stage of the preparatory process for the Year and that more precise estimates of the costs would be included in the proposed programme budget for the biennium 1980-1981 as a non-recurrent item related to the celebration of the Year.

2. At the time of the preparation of the proposed programme budget for the biennium 1980-1981, the Advisory Committee for the International Year for Disabled Persons, established by the General Assembly in its resolution 32/133 of 16 December 1977 to consider the draft programme for the Year, had just met (from 19 to 23 March 1979) and adopted a draft programme. The programme contained numerous recommendations which required careful study; hence, it was not possible to provide a detailed statement of financial implications to the Advisory Committee; instead, a provisional estimate of likely requirements totalling \$2,550,000, was provided orally to the Committee. For the same reason, it was not possible to include these proposals within the context of the proposed programme budget for the biennium 1980-1981. They are now being provided as an addendum to the report of the Advisory Committee for the International Year for Disabled Persons (A/34/158 and Corr.1, annex).

II. ADMINISTRATIVE AND FINANCIAL IMPLICATIONS OF THE  
RECOMMENDATIONS OF THE ADVISORY COMMITTEE FOR THE  
INTERNATIONAL YEAR FOR DISABLED PERSONS

3. As set out in paragraph 9 of the report of the Secretary-General on the International Year for Disabled Persons (A/32/288), which was approved by the General Assembly in its resolution 32/133, the Centre for Social Development and Humanitarian Affairs was designated as the unit responsible for providing secretariat support for the Year. The secretariat for the International Year for Disabled Persons, IYDP, continues, as an integral part of the Centre for Social Development and Humanitarian Affairs, to carry out the preparatory work for the Year. It was initially headed by the senior officer responsible for rehabilitation activities in the Centre. All substantive and administrative co-ordination of the activities for the Year will be provided from Vienna where, pursuant to General Assembly resolution 33/181 of 21 December 1978, the Centre for Social Development and Humanitarian Affairs has been relocated. Proposals regarding the staffing of the IYDP secretariat during 1980-1981 are discussed in paragraphs 25 to 31 of the present report.

4. The recommendations of the Advisory Committee are contained in paragraphs 57 to 76 of its report (A/34/158 and Corr.1, annex). A number of these recommendations would, if adopted by the General Assembly, have administrative and financial implications for the biennium 1980-1981. These are discussed below in respect of requirements for meetings, secretariat support and public information activities.

A. Requirements in respect of meetings recommended  
by the Advisory Committee

Regional technical meetings and seminars

5. In paragraph 70 of its report, the Advisory Committee recommended that "regional commissions, other regional intergovernmental organizations and/or interested Governments should be invited to convene regional or subregional meetings or seminars with a view to considering the best possible ways of implementing, within their particular regions, the objectives of the Year and the principles of the Declaration on the Rights of Disabled Persons, and to making proposals concerning a draft long-term programme of action". In paragraph 71, it recommended that "the regional commissions for Africa, Asia and the Pacific, Latin America and Western Asia should be urged to convene regional meetings of the officers responsible for national programmes on the prevention of disability and on rehabilitation, with a view of exchanging experiences and considering the most effective ways to implement and follow up the objectives of the Year for the benefit of the entire population, including that in rural areas".

6. In the opinion of the Secretary-General, the subjects of the meetings proposed in paragraphs 70 and 71 are so closely related that the meetings should be held one immediately following the other, with the technical meetings of officers responsible for national programmes being convened first in order that the implementation of the objectives of the Year at the regional level and the

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proposals of a draft long-term programme of action may be derived from national experiences.

7. It is therefore envisaged that one meeting of officials responsible for national programmes (technical meetings) would be held in each of the four regions mentioned above for a period of four days and would be followed by a regional seminar, the duration of which would be five days.

8. The working document for the technical meetings would include national reports on programmes and experiences in the prevention of disability and on rehabilitation. For the seminars the working document would consist of regional surveys of existing basic conditions and requirements for achieving the objectives of the Year. In this connexion, staff would be required to travel in certain countries in each region to obtain the necessary material for the preparation of the surveys. As a measure of economy, the same IYDP secretariat staff, while travelling in those countries, would also collect material for the survey required for the international symposium of experts mentioned in paragraph 12 (a) below.

9. Estimated costs of convening the regional technical meetings and seminars in the Economic Commission for Africa (ECA), the Economic Commission for Latin America (ECLA), the Economic Commission for Western Asia (ECWA) and the Economic and Social Commission for Asia and the Pacific (ESCAP) regions are provided below, based on the following assumptions:

(a) Interpretation and other conference services would be provided in Arabic and English for the ECWA technical meeting and seminar; in English, French and Spanish for the ECLA and ECA technical meetings and seminars; and in English and French for the ESCAP technical meeting and seminar;

(b) Costs of travel and subsistence of participants at the technical meetings and seminars would be met by their Governments;

(c) The technical meetings, which would last four days, and the seminars, which would last five days, would be held at the seat of the regional commission concerned;

(d) Travel and subsistence would be required for two staff members of the IYDP secretariat to provide substantive support to the technical meetings and seminars.

	<u>IYDP staff travel and subsistence to collect material for the surveys</u>	<u>IYDP staff travel and subsistence to service the technical meetings</u>	<u>IYDP staff subsistence to service the seminars</u>	<u>Conference-servicing costs</u>	<u>Total</u>
	(United States dollars)				
ECA region	3,700	3,100	500	103,000	110,300
ECLA region	3,500	5,700	900	91,100	101,200
ECWA region	1,800	3,100	1,300	71,000	77,200
ESCAP region	3,000	4,200	800	81,900	89,900
	<u>12,000</u>	<u>16,100</u>	<u>3,500</u>	<u>347,000</u>	<u>378,600</u>

10. With respect to the Economic Commission for Europe (ECE), plans are being made for a European seminar on an IYDP-related subject. It is intended to organize the seminar with extrabudgetary funds. Travel and subsistence in the amount of \$3,100 would, however, be required to enable the attendance of two IYDP staff members.

11. With regard to the timing of the technical meetings and seminars, it is expected that they will take place in the latter half of 1980 in order to allow adequate time for the collection of the necessary material for the survey and in order that the proposals concerning the draft long-term programme of action may be submitted to the Advisory Committee at its second session, the convening of which is discussed below. A table illustrating the sequence of proposed meetings and other activities recommended by the Advisory Committee is to be found in annex I to the present report.

#### International symposium of experts

12. In paragraph 74 (b) of its report, the Advisory Committee recommended that the Secretary-General, in co-operation with the United Nations Development Programme, should organize an action-oriented international symposium of experts from developing and some developed countries on technical co-operation among developing countries and technical assistance for disabled persons; the symposium would be held in one of the developing countries in 1981, for a period of 10 days, and have the following aims:

(a) To survey the pressing needs of developing countries in the field of services for disabled persons;

(b) To evaluate the present technical assistance by the organizations of the United Nations system and to submit proposals for future programmes in this field, particularly with regard to the concrete plan for international assistance - by United Nations agencies, non-governmental organizations and through bilateral channels - for the education and rehabilitation of disabled people in developing

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countries and for encouraging research in these countries aimed at the fabrication of prototypes and the mass production of equipment by utilizing indigenous resources and expertise;

(c) To work out specific approaches and strategies for the education and rehabilitation of disabled people in rural settings;

(d) To consider possibilities and submit proposals for increased technical co-operation among developing countries in the field of production of equipment and organization of services for disabled persons.

13. Bearing in mind the need to ensure the representation of experts with varied experience, while at the same time keeping the symposium down to a reasonable size so as to enable a thorough discussion of the issues, it is envisaged that 40 experts will be invited to participate in the symposium.

14. Staff travel required to collect the material for the survey mentioned in paragraph 12 (a) has been discussed under paragraph 8 above.

15. Six work-months of consultant services would be required to carry out the evaluation of the present technical assistance mentioned in paragraph 12 (b) and the preparation of the proposals for increased technical co-operation among developing countries described under paragraph 12 (d) above. The cost of these consultant services, including travel, is estimated at \$5,000 per month, totalling \$30,000, and it will be assumed by the United Nations Development Programme (UNDP) as its contribution to the holding of the symposium.

16. Estimated costs of convening the symposium are provided below on the following assumptions:

(a) Documentation, interpretation and other conference services would be provided in English, French and Spanish;

(b) The cost of travel and subsistence of 40 experts would be met by the United Nations;

(c) The symposium would be held at the seat of ESCAP in Bangkok;

(d) Three IYDP staff members would attend the symposium in order to provide substantive support.

	<u>United States dollars</u>
Conference-servicing costs	109,600
Travel and subsistence of 40 experts	91,500
Consultant services (to be assumed by UNDP as its contribution to the holding of the symposium)	30,000
Travel and subsistence of three IYDP staff members to service the symposium	7,500
	<u>238,600</u>

17. The Secretary-General has noted that the Advisory Committee in recommending that the venue of the proposed symposium be in a developing country makes no reference as to which particular developing country was envisaged as a venue nor as to how the additional costs of the symposium, as a result of this change of venue from Vienna, the seat of the IYDP secretariat, should be met. For the purpose of preparing the present statement of financial implications and in the absence of a formal invitation from a developing country to act as host to the symposium, the assumption has been made that the symposium would meet in Bangkok. It has also been assumed that the additional costs involved in meeting in Bangkok as opposed to Vienna would be met by the regular budget should the General Assembly approve the proposed venue as an exception to established practice and to the principle established in General Assembly resolution 2609 (XXIV) and reaffirmed in resolution 31/140. The costs of holding the symposium in Vienna are estimated at \$75,300 for conference servicing, and the additional costs which would arise should Bangkok be the venue would be \$41,800.

#### Further meetings of the Advisory Committee

18. In paragraph 74 (i) of its report, the Advisory Committee recommended that the "Secretary-General should organize further meetings of the Advisory Committee to evaluate progress in the implementation of the programme for the Year, to ensure an adequate follow-up to the Year, and to draft a report on the observance of the Year by Member States, the organs, organizations and bodies within the United Nations system, and the international non-governmental organizations concerned".

19. It is estimated, in the light of this recommendation, and bearing in mind the recommendations contained in paragraphs 68 (b) and 74 (c) of the report of the Advisory Committee, that two further sessions of the Advisory Committee would be required - one to evaluate progress made in the implementation of the programme for the Year, to ensure an adequate follow-up to the Year and to consider a draft long-term programme of action that would be submitted to the General Assembly at its thirty-sixth session through the Commission for Social Development and the Economic and Social Council; and another to draft a report on the observance of the Year.

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20. The first of these sessions (which would, in fact, be the second session of the Committee), would need to be held in January 1981 so that the draft long-term programme could be submitted to the Commission for Social Development, which is due to meet in February 1981.

21. Estimated costs for convening this second session are provided below, based on the following assumptions:

(a) The session would be held in Vienna for a duration of eight days;

(b) Documentation, interpretation and other conference services would be provided in English, French, Russian and Spanish;

(c) The cost of travel and subsistence of members of the Committee would be borne by their respective Governments;

(d) There would be 64 pages of pre-session and in-session documentation and 32 pages of post-session documentation;

(e) Travel and subsistence would be required for one staff member of the Office of Secretariat Services for Economic and Social Matters (OSSECS) to attend and service the Committee as its Secretary.

	<u>United States dollars</u>
Conference-servicing costs	94,700
Travel and subsistence of one OSSECS staff member	<u>2,000</u>
	<u>96,700</u>

22. The third session of the Committee would need to be held in July 1982 in order to allow for the processing and analysis of national reports on the measures taken in the observance of the Year which the recommendation contained in paragraph 68 (bb) of the report of the Advisory Committee invited the Member States to submit by 31 March 1982.

23. Estimated costs for convening the third session are provided below, 1/ based on the following assumptions:

(a) The session would be held in Vienna for a duration of five days;

(b) Interpretation and other conference services would be provided in English, French, Russian and Spanish;

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1/ As the session is proposed for 1982, provision would be requested in the proposed programme budget for the biennium 1982-1983.

(c) The cost of travel and subsistence of members of the Committee would be borne by their respective Governments;

(d) There would be 32 pages of pre-session documentation, and 40 pages of in-session documentation in English, French, Russian and Spanish and 32 pages of post-session documentation in all languages (national reports will be made available in their language of submission);

(e) Travel and subsistence would be required for one OSSECS staff member to attend and service the Committee as its secretary.

	<u>United States dollars</u>
Conference-servicing costs	138,900
Travel and subsistence of one OSSECS staff member	<u>1,600</u>
	<u><u>140,500</u></u>

Table 1  
Summary of requirements in respect of meetings recommended by the Advisory Committee  
(United States dollars)

Meeting	Section 6: Department of International Economic and Social Affairs	Section 8: Office of Secretariat Services for Economic and Social Matters	Section 29: Department of Conference Services <u>a/</u>	United Nations Development Programme	Total	Paragraph reference
ECA Technical meeting	3 100	-	63 000		66 100	9
ECA Seminar	4 200	-	40 000		44 200	9
ECLA Technical meeting	5 700	-	52 900		58 600	9
ECLA Seminar	4 400	-	38 200		42 600	9
ECWA Technical meeting	3 100	-	43 800		46 900	9
ECWA Seminar	3 100	-	27 200		30 300	9
ESCAP Technical meeting	4 200	-	53 400		57 600	9
ESCAP Seminar	3 800	-	28 500		32 300	9
ECE Seminar	3 100	-	-		3 100	10
Symposium	99 000	-	109 600	30 000	238 600	16
Second session of the Advisory Committee	-	2 000	94 700		96 700	21 (e)
Third session of the Advisory Committee	-	<u>1 600</u>	<u>138 900</u>		<u>140 500</u> <u>b/</u>	23 (e)
Total	<u>133 700</u>	<u>3 600</u>	<u>690 200</u>	<u>30 000</u>	<u>857 500</u>	

a/ Full-cost estimates of these requirements are itemized in annex II.

b/ In respect of the biennium 1982-1983.

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B. Role of the Advisory Committee in support for the IYDP

24. It will be recalled that the General Assembly, in establishing the Advisory Committee, had decided that the "task of the Advisory Committee shall be to consider, and to consult with Member States and specialized agencies on, the draft programme for the International Year for Disabled Persons prepared by the Secretary-General" (resolution 32/133, para. 5). The Secretary-General believes that, in addition to the meetings envisaged for the evaluation of progress made in the implementation of the programme for the Year, ensuring an adequate follow-up to the Year and considering a draft long-term programme of action, the Advisory Committee could play an important role in promoting the observance of the Year and the activities related thereto. More specifically, the presence and participation of the Chairman or of a designated representative of the Advisory Committee at the various regional seminars and meetings, the symposium and the major international congresses envisaged, as well as participation in other major events at the international, regional or national levels, would give added emphasis to these activities and contribute to the success of the Year. For this purpose, a provision of \$15,000 in 1980 and \$15,000 in 1981 for the attendance of the Chairman or a designated representative of the Committee would be required.

C. Secretariat support requirements for implementation of the substantive programme proposed by the Advisory Committee

Staff of the IYDP secretariat

25. The tasks to be undertaken by the IYDP secretariat during the biennium 1980-1981 may be summarized as follows:

- (a) Preparation of proposals for a draft long-term programme of action;
- (b) Co-ordination and co-operation in IYDP-related matters with regional commissions and the specialized agencies concerned;
- (c) Liaison with non-governmental organizations and voluntary and special interest groups concerned with the prevention of disability and the rehabilitation of disabled persons;
- (d) Provision of substantive support to general public information activities of the Division for Economic and Social Information of the Department of Public Information;
- (e) Organizing and providing substantive support to the four regional seminars, the four regional technical meetings, the international symposium of experts and the second session of the Advisory Committee;
- (f) Preparation of surveys of basic conditions and requirements for achieving the objectives of the Year (for the four regional seminars), and of the pressing needs of developing countries in the field of services for disabled persons (for the symposium);

- (g) Preparation of a background paper on identification of approaches and strategies for the education and rehabilitation of disabled persons in rural settings (for the symposium);
- (h) Preparation of other working documents for the meetings mentioned under subparagraph (e) above;
- (i) Provision of substantive support to regional events that are expected to be organized by regional intergovernmental bodies, interested Governments and non-governmental organizations in accordance with the recommendations of the Advisory Committee;
- (j) Preparation of a plan for the review of the achievements of IYDP objectives;
- (k) Preparation of five manuals on architectural barriers in co-operation with the Centre for Human Settlements and with the assistance of consultants;
- (l) Following up IYDP-related activities at the national level, including the keeping of a register of them.

26. The tasks described under subparagraphs (a) to (d) above are continuations of 1978-1979 activities, while the tasks under subparagraphs (e) to (l) are additional ones resulting from the recommendations of the Advisory Committee. In this context it will be recalled that, in the original outline of estimated requirements provided in the report of the Secretary-General on IYDP to the General Assembly at its thirty-second session (A/32/288, para. 13, and annex II), it was expected that the implementation of phase II (1980-1981) of IYDP activities would require a total of 66 work-months of Professional time and 48 work-months of General Service time in addition to using an existing P-5 post and a G-4 established post assigned to the Centre for Social Development and Humanitarian Affairs. However, in view of the additional tasks outlined in subparagraphs (e) to (l) above, it is now estimated that a further provision of 30 work-months of Professional time and 24 work-months of General Service time would be required over and above the provision originally envisaged.

27. As envisaged in his earlier report (A/32/288) and taking into account the discussions in the Advisory Committee, the Secretary-General considers it desirable to have an official at a very senior level to head the IYDP secretariat in phase II of its work. He intends to appoint the Director of the Centre for Social Development and Humanitarian Affairs as Executive Secretary of the Year for the period 1980-1981. The Executive Secretary, as head of the IYDP secretariat, will provide over-all substantive and administrative guidance for the execution of activities related to the Year.

28. It is estimated that the following staff would be required to work under the supervision and direction of the Executive Secretary and assist her in carrying out the tasks enumerated under (a) to (l) above:

(a) One P-5: To be responsible for the day-to-day work within the IYDP secretariat and to assist in the implementation of the approved IYDP programme for 1980-1981 and in co-ordination of and co-operation in IYDP-related matters within the United Nations, including the regional commissions, and with the specialized agencies concerned;

(b) One P-4: To prepare a draft for the proposed IYDP long-term programme of action as well as other documents and reports that may be required in connexion with the IYDP programme, and to draft a plan for the review of the achievements of IYDP objectives;

(c) One P-3: To undertake the preparatory work for the regional seminars and the regional technical meetings, prepare the surveys required for these meetings and provide substantive support, as required, to other regional events that are expected to be organized by interested Governments and regional bodies and organizations;

(d) One P-3: To undertake the preparations for the symposium and the background paper on identification of approaches and strategies for the education and rehabilitation of disabled persons in rural settings and to follow up activities at the national level, including the keeping of a register of such activities;

(e) One P-3: To assist in the preparation of the five manuals on architectural barriers and carry on liaison with non-governmental organizations and special interest groups concerned with the prevention of disability and the rehabilitation of disabled persons and to provide substantive support to general public information activities of the Department of Public Information;

(f) General Service staff: One research assistant (G-7, Principal level (Vienna)) to provide general administrative and research assistance, and four staff members (G-6, Vienna) to provide secretarial services.

29. For the biennium 1978-1979, the staff of the IYDP secretariat consists of two Professional (one P-5 and one P-4) and two General Service (one Principal level and one other level) posts. Of these, the P-5 and the General Service (other level) post (secretary) are established posts in the Centre for Social Development and Humanitarian Affairs. Staff at the P-4 level and the Principal level of the General Service category were recruited under temporary assistance following the adoption of General Assembly resolution 32/133 which approved proposals of the Secretary-General for preparatory work in the period 1978-1979.

30. For the biennium 1980-1981, four established posts (one D-2, one P-5 and two G-6 (Vienna)) would be made available to the IYDP secretariat. Consequently, temporary assistance, consisting of one P-4, three P-3, one G-7 (Vienna) and two G-6 (Vienna) posts, would be required during the biennium. At present, it is envisaged that such duties and tasks as remain to be completed in 1982, in connexion with drafting a report on the observance of the Year and providing associated substantive servicing to the third session of the Advisory Committee, could be undertaken within the established staffing structure of the Centre for

Social Development and Humanitarian Affairs. On the basis of this, the Secretary-General does not expect the proposed temporary assistance staffing for the IYDP secretariat to be required beyond the end of 1981.

31. Salaries and common staff costs for temporary assistance for the biennium 1980-1981 are estimated at \$571,300, as follows:

	<u>1980</u>	<u>1981</u>	<u>Total</u>
	(United States dollars)		
(a) <u>Professional staff a/</u>			
One P-4	57,800	61,700	119,500
Three P-3	143,400	153,300	296,700
(b) <u>General Service staff a/</u>			
One G-7 (Vienna)	34,200	36,300	70,500
Two G-6 (Vienna)	41,200	43,400	84,600
	<u>276,600</u>	<u>294,700</u>	<u>571,300</u>

a/ The secretariat staff would also include four established posts (one D-2, one P-5 and two G-6 (Vienna) in the Centre for Social Development and Humanitarian Affairs).

#### Common service costs

32. Common service costs for the biennium 1980-1981 are estimated at \$19,200, as follows:

	<u>1980</u>	<u>1981</u>	<u>Total</u>
	(United States dollars)		
Accommodation:			
Alterations	3,300	-	3,300
Maintenance services	700	700	1,400
Furniture and equipment	6,400	-	6,400
Office machine rental (photocopies)	600	600	1,200
Office supplies	850	850	1,700
Communications	2,600	2,600	5,200
	<u>14,450</u>	<u>4,750</u>	<u>19,200</u>

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Staff travel to attend international congresses

33. In paragraph 74 (q) of its report, the Advisory Committee recommended that the United Nations should encourage: the activities of the organizations of and for disabled persons to contribute to the promotion of world peace and peaceful relations among States and peoples, disabled persons all over the world to organize themselves to ensure their participation in the activities of the Year, and the participation of other relevant international non-governmental organizations in the activities of the Year; and that in drawing up the draft long-term programme of action, the United Nations should ensure that it is informed of the activities of these groups.

34. In order to carry out the tasks described above, staff members would need to travel during 1980-1981 to participate in major international congresses on rehabilitation and address them on specific substantive matters concerning the implementation of IYDP objectives. Attendance at the following international congresses during 1980-1981 is envisaged:

(a) World Planning Group of Rehabilitation International for the Charter for the 80s, end of February 1980 in Tunisia;

(b) Third International Congress on Physically Handicapped Individuals Who Use Assistive Devices, 27 April to 2 May 1980 at Houston, United States of America;

(c) Eighth International Congress of Physical Medicine and Rehabilitation, 26 to 30 May 1980 at Stockholm, Sweden;

(d) Fourteenth World Congress of Rehabilitation International, 22 to 27 June 1980 at Winnipeg, Canada;

(e) Third International Conference of the European Association of Special Education, 4 to 8 August 1980 at Espoo, Finland;

(f) Ninth Latin American Rehabilitation Congress, November 1981 (location to be determined).

The cost of staff travel and subsistence of participants in the above congresses is estimated at \$9,800.

35. Attendance by IYDP staff is also anticipated at a number of congresses and seminars yet to be announced. Experience has demonstrated that participation in meetings organized in response to a United Nations programme of activities in the same sphere, is an important element in ensuring the success and wide impact of the United Nations activity. It is estimated that there will be two congresses in each of the ECA, ECLA, ECWA and ESCAP regions and in North America. The cost of staff travel and subsistence in connexion with these congresses and seminars is estimated at \$18,600, bringing the total estimate of this expenditure to \$28,400 for the biennium 1980-1981.

Manuals on architectural barriers

36. In paragraph 74 (n) of its report, the Advisory Committee recommended that a series of manuals should be prepared covering:

(a) Modification of architectural and other man-made barriers, to be carried out by the people themselves within community development programmes and co-operatives of disabled persons;

(b) Model projects for the organization of residential and other physical facilities for disabled persons;

(c) Systems and methods in development aid projects to eliminate existing barriers and to avoid the creation of new ones;

(d) Criteria for training national and local rehabilitation personnel in order that they may identify architectural and man-made barriers that could be eliminated or altered as part of general community improvement programmes;

(e) Development of a series of indicators for assessing the level or degree of accessibility of existing buildings and facilities intended for general use.

37. It is estimated that each of the five manuals would have approximately 20 pages of text and 15 pages of graphic presentation (such as plans of buildings or drawings of access areas, size 6 x 9 inches), and would be published in English, French and Spanish. These manuals would be printed in type-set in 2,000 copies each. The cost of printing is estimated at \$9,700 for each manual, totalling \$48,500 for the five. The manuals would be prepared by IYDP staff in co-operation with the staff concerned in the Centre for Human Settlements. In addition, in view of the highly technical aspects of the subjects to be treated in the manuals, the assistance of consultants would be required, amounting to a total of five work-months for the five manuals, at an estimated cost of \$25,000.

Table 2

Summary of requirements arising in respect of secretariat requirements for implementation  
 of the substantive programme proposed by the Advisory Committee

(United States dollars)

Item	Section: Department of International Economic and Social Affairs	Section 28: Administration, Management and General Services	Section 31: a/ Staff assessment	Total	Paragraph reference
Temporary assistance	436 100	-	-	436 100	31
Common staff costs	135 200	-	-	135 200	31
Staff assessment	-	-	112 800	112 800	31
Travel	58 400 <u>b/</u>	-	-	58 400 <u>b/</u>	35
Common services	-	19 200	-	19 200	32
Manuals	73 500	-	-	73 500	37
Total	<u>703 200</u>	<u>19 200</u>	<u>112 800</u>	<u>835 200</u>	

a/ This requirement would be offset by an equal amount from income from staff assessment, income section 1.

b/ Includes \$30 000 for the Chairman or a designated representative of the Advisory Committee.

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D. Public information requirements based on the needs arising in respect of the programme of meetings and substantive activities recommended by the Advisory Committee

38. In resolution 32/133, the General Assembly asked the Secretary-General to undertake the measures required to implement "the necessary information activities prior to and during the International Year for Disabled Persons". In resolution 33/170, the General Assembly requested the Secretary-General "to ensure that the necessary information activities for the International Year for Disabled Persons are initiated". In reporting the financial implications for the Year (A/32/288), the Secretary-General stated that the Department of Public Information (DPI) and the Division for Economic and Social Information (DESI) were expected "to give particular attention to the promotion of the rights of disabled persons and objectives of the International Year throughout 1981". The General Assembly was informed that information describing the roles of the Office of Public Information (now DPI) and the Centre for Economic and Social Information (now DESI) and financial implications were to be issued later. Following the elaboration of a detailed programme of work for IYDP at the first session of the Advisory Committee (19-23 March 1979), the Department of Public Information has elaborated the public information component to that programme.

Objective

39. The Advisory Committee made specific requests to the Department of Public Information which were incorporated into its report (A/34/158 and Corr.1, annex). The Committee also requested the Secretary-General "to continue to make every effort to promote campaigns to disseminate information on the objectives of the Year, to enlighten the public and heighten its awareness of the rights of disabled persons to participate in and contribute to the economic, social and political life of their societies and to raise community consciousness of the potential of disabled persons to do so". 2/

40. The following programme of information activities is based on the above requests in the light of the programme of events as outlined in the recommendations of the Advisory Committee for the Year. It is intended as an attempt to spark and sustain more intensive information campaigns at the national level.

IYDP logo

41. The Advisory Committee, in paragraph 75 (b) of its report, recommended that an emblem should be designed in 1979 for use on posters, brochures and pamphlets. As this has not been possible, it is proposed that, in January 1980, an international

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2/ Furthermore, the Committee to Review United Nations Public Information Policies and Activities will be asked to report to the General Assembly at its thirty-fifth session "on the policies and activities of the public information services of the United Nations system regarding the Year, starting from 1 January 1979".

competition to design it should be launched, at a cost of \$5,000. The cost would be as follows:

	<u>United States dollars</u>
First prize	1,500
Second prize	750
Third prize	250
Cost of postage to the artist	250
Translation, type-setting in six languages, printed colour proofs	<u>2,000</u>
	<u>5,000</u>

#### Promotional brochure for the Year

42. During the first half of 1980, a promotional brochure for the Year would be produced - answering the basic questions of why, what, when, who and how. It will describe briefly the background and objectives of the Year and relevant Economic and Social Council and General Assembly resolutions, and urge interested persons to participate in the activities of the Year. The brochure, which will be type-set and consist of about 8 to 12 pages (3 3/4 x 8 1/2 inches) in multiple colours, will be produced in the following languages and quantities: Arabic (5,000), English (15,000), French (7,500) and Spanish (7,500).

43. Preparation of the brochure is estimated to require about one work-month at P-4 level. Other costs include:

	<u>United States dollars</u>
Translation	700
Type-setting and printing	<u>10,000</u>
	<u>10,700</u>

44. The brochure will be distributed mainly through the United Nations information centres.

#### Newsletter

45. As preparatory activities for the Year are undertaken in various places, there will be a need for a newsletter through which organizers in one place can learn of events and activities taking place in other places. The newsletter will thus

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become an information link for all events and activities of the Year. During 1980, there might not be as much information as in 1981. Thus, it is proposed to issue 4 newsletters in 1980 and 12 (monthly) in 1981.

46. The newsletter will consist of 8 pages (8 1/2 x 11 inches) photo-offset from typewritten copy (except for headlines). The front page will have a special masthead with the logo for the Year. Each edition will be produced in the following languages and quantities: Arabic (1,000), English (5,000), French (2,000) and Spanish (2,000).

47. It is estimated that the information-gathering, sifting of pertinent information, correspondence, editing and layout will require 24 work-months at P-2 level and the assistance of a secretary at G-2/3 level. The production costs involved for each newsletter will be:

	<u>United States dollars</u>
Translation	2,000
Printing (outside)	4,000
Collating and stuffing	<u>250</u>
	<u>6,250</u>

Therefore, the total cost for 16 newsletters (4 in 1980 and 12 in 1981) will be \$100,000.

#### Accessibility guides

48. The Advisory Committee has also called on the United Nations and its agencies to publish, as part of the public information programme for the Year, accessibility guides for disabled persons. The guides would be published in all the official languages (and also in Braille) and be used in facilitating access by disabled persons to the headquarters of the United Nations, regional commissions and all specialized agencies. The participation of specialized agencies in this project will be brought up at the next meeting of the Joint United Nations Information Committee (JUNIC).

49. Within the United Nations Secretariat, therefore, a guide is envisaged, in Arabic, Chinese, English, French, Russian and Spanish, initially in the following quantities: 10,000; 10,000; 50,000; 30,000; 10,000 and 10,000. Thus the total print-run will be 120,000 at an estimated cost of \$0.27 per copy for a total cost of \$32,000.

#### Press kit

50. Information materials for a press kit on the Year for Disabled Persons will be prepared and assembled and distributed to the media, non-governmental organization

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groups and delegations. The kit will consist of a two-colour cover, with a full text on the situation of the world's disabled persons, together with features, charts, graphics and photographs. There will be 3,500 kits in four languages - Arabic, English, French and Spanish.

51. It is envisaged that the press kit will be produced by an outside contractor and that the costs involved would be as follows:

	<u>United States dollars</u>
Salaries, translation, type-setting, design, authors, artists and photographers	28,000
Printing and collation	18,000
Postage and distribution	12,000
	<u>58,000</u>

Photo-exhibit and photo-wallsheet

52. A photo-exhibit is planned, to be shown at United Nations Headquarters (New York and Geneva). The exhibit will focus on various forms of disability and corresponding rehabilitation and integration programmes available or proposed.

53. The exhibit will consist of selected photographs (properly captioned) mounted on portable panels. These photographs will be available, on request, for use on other relevant occasions.

54. The cost of the two exhibits (New York and Geneva) is estimated at \$10,000, but attempts will be made to absorb the cost within existing resources.

55. In addition, a photo-wallsheet containing some photographs used in the exhibit will be prepared. It will be distributed through the United Nations information centres. The wallsheet, in black and white, will have the following print-run: English (7,000), French (2,000), Spanish (1,500), and blanks (5,000).

	<u>United States dollars</u>
Type-setting	5,000
Printing costs for the wallsheet 7,500	
Translation	300
	<u>12,800</u>

As in the case of the photo-exhibit, attempts will be made to absorb the costs within existing resources.

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Radio programmes

56. The Department of Public Information (Radio Service) plans to provide radio stations and networks with a continuous flow of feature materials on the Year during 1981. There will be interviews, featurttes and actualités produced in a variety of languages. In addition, there would be a monthly 15-minute magazine programme produced in English and adapted into Arabic, French and Spanish. These would be sent to broadcasting organizations all over the world. The cost is estimated as follows:

	<u>United States dollars</u>
Fees for one writer/producer	37,600
Fees for one production assistant	23,900
3 part-time contractors for adaptation into French, Spanish and Arabic	2,500
Travel for collection of materials	5,000
Engineering costs	6,000
Cost of tapes for distribution to some 130 countries	15,000
	<u>90,000</u>

Documentary films

57. The Department of Public Information (Visual Service) intends to produce two half-hour documentary films for distribution before and during 1981. In addition, it hopes to make a series of six short films showing how handicapped people in different countries and cultures are able to exist in their own societies. The short films will be produced from existing resources.

Interagency activities

58. The organizations of the United Nations system will be encouraged to undertake other projects on an interagency basis in addition to publishing accessibility guides for disabled persons. Interest is expected from the United Nations Educational, Scientific and Cultural Organization (UNESCO), the World Health Organization (WHO), the International Telecommunications Union (ITU), the International Labour Organisation (ILO), the International Civil Aviation Organization (ICAO), the United Nations Development Programme (UNDP) and the United Nations Children's Fund (UNICEF). Participation by the United Nations in interagency projects will require a fund estimated at \$20,000. The actual interagency projects will be identified following a meeting of JUNIC in February 1980.

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### Information activities at the national level

59. At the national level, the United Nations information centres will be asked to give wide publicity to the activities of the Year. In several instances information materials will have to be adapted, translated and printed locally. An amount of \$50,000 is requested for relevant information activities at the national level - at an average of about \$650 per centre.

### Mailing list

60. A special mailing list will be compiled based on official government contacts concerned with the Year, interested non-governmental organizations, organizations of disabled persons, academic institutions dealing with various aspects of disability, individual requests, organizations in the United Nations system participating in the preparations for the Year, and delegations to relevant United Nations bodies. The mailing list will require constant additions, deletions and revision.

61. It is estimated that the compilation and maintenance of a mailing list will require three work-months at the G-5 level, for a total cost of \$5,700.

### Other activities

62. The information activities outlined above will be in addition to routine information work such as press releases, features, fact sheets, interviews, press briefings and conferences, and responses to media and non-governmental organization inquiries for information material. Fact sheets, features and press releases will, in most cases, be produced in English, French and Spanish. DPI will also continue to give coverage to the meetings of the Advisory Committee.

### Staff requirements

63. In 1978, the Division of Economic and Social Information was restructured so that it retained only the necessary core staff to carry out the regular work for the Division. Any additional workload to DESI was to be accompanied by a personnel component for the duration of the new assignment. The temporary additional staff would be reinforced by the small permanent staff and would use the existing facilities wherever appropriate. The additional workload arising from the programme outlined above is estimated at 24 work-months at the P-4 level, 24 work-months at the P-3 level, 48 work-months at the P-2 level, plus corresponding secretarial assistance. (For purposes of comparison, the International Year of the Child had the following information staff: one D-1, two P-4, three P-3 and five General Service.)

64. Only the following temporary posts would be required on the understanding that DPI could count on greater national efforts for publicizing the Year and that some of the increased workload might be absorbed. The salaries and common staff costs would be as follows:

	<u>1980</u>	<u>1981</u>	<u>1980-1981</u>
	(United States dollars)		
<b>Professional category and above:</b>			
One P-3 (New York)	35,500	37,600	73,100
One P-2 (Vienna)	36,300	38,800	75,100
<b>General Service:</b>			
One Principal level (New York)	22,700	23,900	46,600
One other level (Vienna)	20,600	21,700	42,300
	<u>115,100</u>	<u>122,000</u>	<u>237,100</u>

Staff assessment requirements in respect of this proposed staffing are estimated at \$56,800, which would be offset in full by an equivalent amount under Income Section 1.

Common service costs

65. Common service costs related to the proposed staffing above are estimated at \$24,000 and would consist of:

	<u>1980-1981</u>
	(United States dollars)
Office space (New York only)	9,400
Alterations	2,600
Maintenance services	800
Furniture and equipment	6,400
Supplies and materials	800
Office machines	800
Communications	3,200
	<u>24,000</u>

Staff (Information) travel costs

66. The Advisory Committee has recommended the convening of an international symposium of experts to be held in a developing country in June/July 1981 for 10 days (see para. 12 above). Travel costs of one information officer (to cover and give wide publicity to the proceedings of the symposium) are estimated at \$2,500.

67. In addition to the symposium, the secretariat for the Year plans to participate in several of the international meetings and events on disabled persons listed in paragraph 34 above. While it might not be necessary to have a coverage officer or feature writer at each of these gatherings, it is expected that at least three will require such service. A lump sum of \$7,500 is therefore requested to cover travel and subsistence in 1980 for this purpose.

68. Total estimated travel costs for coverage of the symposium and international meetings will therefore be \$10,000.

Additional public information activities which would be subject to the availability of extrabudgetary funds

69. Bearing in mind the general nature of the Advisory Committee's recommendations in respect of information activities, the exact extent of requirements necessary to respond fully to the recommendations of the Committee involves a difficult exercise of discretion. The activities outlined above represent, in the view of the Secretary-General, a minimum programme of information activities to ensure a successful celebration of the International Year for Disabled Persons. However, a number of additional information activities would, it is believed, substantially increase the impact of the Year should extrabudgetary funding become available. In this context, it will be recalled that in paragraph 7 of resolution 32/133 the General Assembly appealed to Member States to make in due time generous voluntary contributions for the International Year for Disabled Persons. On this basis, and noting that the Advisory Committee did not have the benefit of reviewing a detailed information programme, the following information activity proposals are presented for implementation subject to availability of extrabudgetary funds.

Development Forum supplement

70. A special supplement in Development Forum on the Year is an easy way to reach over 80,000 persons, with a potential multiplier effect. Development Forum would publish the supplement in English, French and Spanish at a flat rate of \$33,000 or approximately \$0.42 per copy.

Journalists' study tours

71. A group of countries will be identified where commendable efforts have been made to integrate disabled persons in their respective societies. About 40 journalists from developing countries (10 from each region) will be given an opportunity to tour at least one selected country:

- (a) To observe the formulation of national policy for disabled persons;
- (b) To observe rehabilitation programmes and facilities for disabled persons;
- (c) To assess the contribution of disabled persons to development.

The journalists who participate in the study tours are expected to provide informed continuing publicity for the Year in their respective media.

72. The tours will be organized in four groups of about 10 persons each, with a United Nations organizer accompanying the group. The estimated cost for each group is as follows:

	<u>United States dollars</u>
Travel and subsistence costs for 10 journalists for two weeks	23,200
Accompanying staff: travel and subsistence	2,800
Miscellaneous organizational costs	500
	<u>26,500</u>

Therefore the cost of the four study tours is estimated at \$106,000.

Two documentary films

73. One of the two half-hour documentaries would be an update of a 1967 film, "Umbrella Man", dealing with an ILO project involving the employment of the disabled in Ethiopia. The project is an outstanding success and ILO strongly supports updating the film.

74. The Department of Public Information (Visual Service) proposes to seek out a potential co-producer, ideally a major television network, and offer a partnership in the production of a documentary film on the theme of mankind's approach to the disabled. The film will amount to an argument against the reduction of social services from which the disabled benefit - such cuts are threatened in the present climate of recession.

75. The resources required for the production (or co-production) of the two documentaries, plus versions in Arabic, English, French and Spanish are as follows:

	<u>United States dollars</u>
1 full-time production assistant	12,000
Special service agreements (writers/ adaptors/narrators, etc.)	3,100
Travel	32,000
Supplies and services	26,000
Field expenditure	15,000
Transport of equipment	11,000
	<u>99,100</u>

Regional information activities

76. The information services of the regional commissions will be encouraged to publicize the activities of the Year which are undertaken at the regional level. On the basis of the planned regional activities for the Year, the United Nations Information Service will be asked to plan corresponding information activities. For this purpose, a fund of \$46,000 is sought: \$10,000 each for ECA, ESCAP, ECWA and ECLA, and \$6,000 for ECE.

Radio programmes

77. Should sufficient extrabudgetary resources be available, it is proposed that radio programmes would commence in 1980 on the same lines as those outlined in paragraph 56 above. On that basis, the annual costs would be estimated at \$86,700.

Table 3

Summary requirements for public information proposals made in  
 respect of the recommendations of the Advisory Committee

(United States dollars)

Item	Section 27: Public in- formation	Section 28: Administra- tion, Man- agement and General Services	Section 31: Staff Assess- ment	Extra- budget- ary	To be ab- sorbed <sup>a/</sup>	Total	Para- graph refer- ence
Logo	5 000	-		-		5 000	41
Brochures	10 700	-		-	-	10 700	43
Newsletter	100 000	-		-	-	100 000	47
Accessibility guides	32 000	-		-	-	32 000	48
Press kits	58 000	-		-	-	58 000	51
Photo-exhibit	-	-		-	10 000	10 000	54
Wallsheet	-	-		-	12 800	12 800	55
Radio programmes	90 000	-		86 700	-	176 700	56 and 77
Interagency activities	20 000	-		-	-	20 000	58
National activities	50 000	-		-	-	50 000	59
Mailing list	5 700	-		-	-	5 700	61
Staff requirements	237 100	-	56 800	-	-	293 900	64
Common service requirements	-	24 000		-	-	24 000	65
Travel of staff	10 000	-		-	-	10 000	66
<u>Development Forum</u>	-	-		33 000	-	33 000	70
Study tours	-	-		106 000	-	106 000	71
2 films	-	-		99 100	-	99 100	75
Regional information	-	-		46 000	-	46 000	76
<b>TOTAL</b>	<b>618 500</b>	<b>24 000</b>	<b>56 800</b>	<b>370 800</b>	<b>22 800</b>	<b>1 092 900</b>	<b>-</b>

<sup>a/</sup> Excludes absorbed staff costs.

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E. Summary of estimated requirements

78. Estimated costs of the activities of IYDP as outlined in the text above and detailed in tables 1, 2 and 3 are summarized in table 4.

79. Attention is drawn to the fact that provision (\$140,500) for the proposed third session of the Advisory Committee would not be required until 1982; hence requirements in the biennium 1980-1981 would be limited to \$2,645,100.

80. Attention is also drawn to the fact that, as an amount of \$400,800 of the estimates relates to activities proposed for financing by extrabudgetary sources and an amount of \$22,800 is for activities to be absorbed within existing resources, the additional requirements estimated in respect of the regular budget for 1980-1981 would be \$2,221,500. Within this total, a requirement of \$169,600 has been included for staff assessment which would be offset by an equal amount from income from staff assessment, income section 1.

81. All the requirements mentioned above would be of a strictly non-recurrent nature.

82. The estimated conference-servicing costs included above have been calculated on a full-cost basis pending a review of actual requirements in the consolidated statement of total conference-servicing costs to be submitted towards the end of the current General Assembly session. Details of the estimated conference-servicing costs are provided in annex II.

83. Should the General Assembly adopt the report of the Advisory Committee and decide to undertake the activities outlined in that document, the following additional appropriations would be required in the regular budget for the biennium 1980-1981:

United States dollars

Section 6:	Department of International Economic and Social Affairs	836,900
Section 8:	Office of Secretariat Services for Economic and Social Matters	2,000
Section 27:	Public Information	618,500
Section 28:	Administration, Management and General Services	43,200
Section 31:	Staff assessment <u>a/</u>	<u>169,600</u>
		<u>1,670,200</u>

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a/ To be offset by an increase of the same amount under income section 1.

84. As indicated in paragraph 82 above, requirements in respect of conferences services under section 29 will be determined within the context of the consolidated statement of total conference-servicing costs.

Table 4

Summary of total requirements by activity and source of funds

(United States dollars)

Source	Section 6: Department of International Economic and Social Affairs	Section 8: Office of Secretariat Services for Economic and Social Matters	Section 27: Public Inform- ation	Section 28: Adminis- tration, Manage- ment and General Services	Section 29: Conference and library services	Section 31: Staff assess- ment	Absorbed <u>a/</u>	UNDP	Other Extra- budget- ary <u>b/</u>	Total
<b>Activity</b>										
Meetings	133 700	3 600	-	-	690 200	-	-	30 000	-	857 500
Secretariat costs	703 200	-	-	19 200	-	112 800	-	-	-	835 200
Information costs	-	-	618 500	24 000	-	56 800	22 800	-	370 800	1 092 900
<b>TOTAL</b>	<b>836 900</b>	<b>3 600</b>	<b>618 500</b>	<b>43 200</b>	<b>690 200</b>	<b>169 600</b>	<b>22 800</b>	<b>30 000</b>	<b>370 800</b>	<b>2 785 600</b>

a/ Excludes absorbed staff costs.

b/ These activities subject to availability of funds.

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ANNEX I

Sequence of proposed meetings and other activities  
recommended by the Advisory Committee

<u>Meetings and other activities</u>	<u>Date</u>
1. Staff travel to collect material for: (a) the surveys of existing basic conditions and requirements for achieving the objectives of the Year (for the four regional seminars); and (b) the survey of the pressing needs of developing countries in the field of services for disabled persons (for the symposium)	First half of 1980
2. Completion of the reports on the surveys of existing basic conditions and requirements for achieving the objectives of the Year (for the four regional seminars)	First half of 1980
3. Regional technical meetings and seminars: to prepare proposals concerning the draft long-term programme of action, to be submitted to the Advisory Committee at its second session	Second half of 1980 (to allow time for the completion of the surveys mentioned under 2 above)
4. Second session of the Advisory Committee: to prepare a draft long-term programme of action, on the basis of the proposals made by the regional seminars, to be submitted to the Commission for Social Development at its twenty-seventh session in February 1981	January 1981
5. Commission for Social Development, twenty-seventh session: consideration of the draft long-term programme of action submitted to it by the Advisory Committee and submission of the draft programme to the Economic and Social Council	February 1981
6. Completion of the report on the survey of the pressing needs of developing countries in the field of services for disabled persons and the paper on identification of approaches and strategies for the education and rehabilitation of disabled people in rural settings (for the symposium)	January-May 1981

<u>Meetings and other activities</u>	<u>Date</u>
7. Completion of background papers for the symposium on evaluation of the present technical assistance by organizations in the United Nations system and on proposals for future programmes in the field of the disabled and for increased technical co-operation among developing countries in the field of production of equipment and organization of services for disabled persons	January-May 1981
8. International symposium of experts	June-July 1981
9. Economic and Social Council; consideration of the draft long-term programme of action submitted to it by the Commission for Social Development and submission of the draft programme to the General Assembly at its thirty-sixth session	April 1981
10. Thirty-sixth session of the General Assembly: consideration of the draft long-term programme of action submitted to it by the Economic and Social Council	September-December 1981
11. National reports on the measures taken in the observance of the Year to be submitted by Member States to the Secretary-General	By 31 March 1982
12. Processing and analysis of national reports on the measures taken in the observance of the Year	April-May 1982
13. Third session of the Advisory Committee, to draft a report on the observance of the Year on the basis of the reports submitted by Member Governments, the organizations within the United Nations system and non-governmental organizations	July 1982

ANNEX II

A. Regional technical meeting to be held at  
 Addis Ababa for 4 days in 1980

	Number of staff	Number of days	Rate	Amount	
				(United States dollars) Subtotal	Total
<u>Interpretation (E,F,S)</u>					
Salaries	9	8	206	14 832	
Travel	9	-	1 700	15 300	
Per diem	9	8	36	2 592	32 724
<u>Documentation</u>					
<u>Pre-session: 35 pages</u>					
Salaries:					
Translation	-	14	171	2 394	
Revision	-	5	190	950	
Typing	-	17.5	69	1 207	4 551
<u>In-session: 20 pages</u>					
Salaries:					
Translation	-	-	-	-	
Revision	3	8	190	4 560	
Typing	4	8	69	2 208	
Travel of above staff	7	-	1 700	11 900	
Per diem of above staff	7	8	36	2 016	20 684
<u>Post-session: 25 pages</u>					
Salaries:					
Translation	-	10	171	1 710	
Revision	-	3.5	190	665	
Typing	-	12.5	69	862	3 237
<u>Reproduction</u>	-	18	45	810	810
<u>Distribution</u>	-	13	45	585	585
<u>Other conference staff</u>					
Meeting room attendants	1	4	45	180	
Technician - interpretation	1	4	45	180	360
<b>GRAND TOTAL:</b>					
Salaries				31 143	
Travel				27 200	
Per diem				4 608	62 951

B. Regional seminar to be held at Addis Ababa for 5 days in 1980 immediately following a regional technical meeting

	Number of staff	Number of days	Rate	Amount	
				(United States dollars) Subtotal	Total
<u>Interpretation (E,F,S)</u>					
Salaries	9	7	206	12 978	
Per diem	9	7	36	2 268	15 246
<u>Documentation</u>					
<u>Pre-session: 50 pages a/</u>					
Salaries:					
Translation	-	8	171	1 368	
Revision	-	3	190	570	
Typing	-	10	69	690	2 628
<u>In-session: 30 pages</u>					
Salaries:					
Translation	2	9	171	3 078	
Revision	3	7	190	3 990	
Typing	4	7	69	1 932	
Travel of above staff	2	-	1 700	3 400	
Per diem of above staff	-	67	36	2 412	14 812
<u>Post-session: 30 pages</u>					
Salaries:					
Translation	-	12	171	2 052	
Revision	-	4	190	760	
Typing	-	15	69	1 035	3 847
<u>Reproduction</u>	-	52	45	2 340	2 340
<u>Distribution</u>	-	16	45	720	720
<u>Other conference staff</u>					
Meeting room attendants	1	5	45	225	
Technician - interpretation	1	5	45	225	450
GRAND TOTAL:					
Salaries				34 231	
Travel				3 400	
Per diem				2 412	40 043

a/ Includes working paper of 30 pages already prepared for technical meeting.

C. Regional technical meeting to be held at  
 Bangkok for 4 days in 1980

	Number of staff	Number of days	Rate	Amount	
				(United States dollars) Subtotal	Total
<u>Interpretation (E,F)</u>					
Salaries	6	9	206	11 124	
Travel	6	-	2 400	14 400	
Per diem	6	9	46	2 484	28 008
<u>Documentation</u>					
<u>Pre-session: 35 pages</u>					
Salaries:					
Translation	-	7	171	1 197	
Revision	-	2.5	190	475	
Typing	-	10.5	69	724	2 396
<u>In-session: 20 pages</u>					
Salaries:					
Translation	-	-	-	-	
Revision	2	9	190	3 420	
Typing	3	9	69	1 863	
Travel of above staff	5	-	2 400	12 000	
Per diem of above staff	5	9	46	2 070	19 353
<u>Post-session: 25 pages</u>					
Salaries:					
Translation	-	5	171	855	
Revision	-	2	190	380	
Typing	-	7.5	69	517	1 752
<u>Reproduction</u>	-	21	45	945	945
<u>Distribution</u>	-	12	45	540	540
<u>Other conference staff</u>					
Meeting room attendants	1	4	45	180	
Technician - interpretation	1	4	45	180	360
<b>GRAND TOTAL:</b>					
Salaries				22 400	
Travel				26 400	
Per diem				4 554	53 354

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D. Regional seminar to be held at Bangkok for 5 days  
 in 1980 immediately following a regional technical  
 meeting

	Number of staff	Number of days	Rate	Amount	
				(United States dollars) Subtotal	Total
<u>Interpretation (E,F)</u>					
Salaries	6	8	206	9 888	
Per diem	6	8	46	2 208	12 096
<u>Documentation</u>					
<u>Pre-session: 50 pages a/</u>					
Salaries:					
Translation	-	4	171	684	
Revision	-	1.5	190	285	
Typing	-	6	69	414	1 383
<u>In-session: 30 pages</u>					
Salaries:					
Translation	1	11	171	1 881	
Revision	2	8	190	3 040	
Typing	3	8	69	1 656	
Travel of above staff	1	-	2 400	2 400	
Per diem of above staff	-	51	46	2 346	11 323
<u>Post-session: 30 pages</u>					
Salaries:					
Translation	-	6	171	1 206	
Revision	-	2	190	380	
Typing	-	9	69	621	2 207
<u>Reproduction</u>	-	14	45	630	630
<u>Distribution</u>	-	14	45	630	630
<u>Other conference staff</u>					
Meeting room attendants	-	5	45	225	
Technicians - interpretation	-	5	45	225	450
<b>GRAND TOTAL:</b>					
Salaries				21 585	
Travel				2 400	
Per diem				4 554	28 539

a/ Includes working paper of 30 pages already prepared for technical meeting.

E. Regional technical meeting to be held at  
 Baghdad for 4 days in 1980

	Number of staff	Number of days	Rate	Amount (United States dollars)	
				Subtotal	Total
<u>Interpretation (A,E)</u>					
Salaries	7	8	206	11 536	
Travel	7	-	1 400	9 800	
Per diem	7	8	54	3 024	24 360
<u>Documentation</u>					
<u>Pre-session: 35 pages</u>					
Salaries:					
Translation	-	7	171	1 197	
Revision	-	2.5	190	475	
Typing	-	10	69	690	2 362
<u>In-session: 20 pages</u>					
Salaries:					
Translation	-	-	-	-	
Revision	2	8	190	3 040	
Typing	3	8	69	1 656	
Travel of above staff	5	-	1 400	7 000	
Per diem of above staff	8	54	46	2 160	13 856
<u>Post-session: 25 pages</u>					
Salaries:					
Translation	-	5	171	855	
Revision	-	2	190	380	
Typing	-	7.5	69	517	1 752
<u>Reproduction</u>	-	13	45	585	585
<u>Distribution</u>	-	11	45	495	495
<u>Other conference staff</u>					
Meeting room attendants	1	4	45	180	
Technician - interpretation	1	4	45	180	360
<b>GRAND TOTAL:</b>					
Salaries				21 786	
Travel				16 800	
Per diem				5 184	43 770

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**F. Regional seminar to be held at Baghdad for 5 days in 1980 immediately following a regional technical meeting**

	Number of staff	Number of days	Rate	Amount	
				(United States dollars) Subtotal	Total
<b><u>Interpretation (A,E)</u></b>					
Salaries	7	7	206	10 094	
Per diem	7	7	54	2 646	12 740
<b><u>Documentation</u></b>					
<b><u>Pre-session: 50 pages a/</u></b>					
<b>Salaries:</b>					
Translation	-	4	171	684	
Revision	-	1.5	190	285	
Typing	-	6	69	414	1 383
<b><u>In-session: 30 pages</u></b>					
<b>Salaries:</b>					
Translation	1	9	171	1 539	
Revision	2	7	190	2 660	
Typing	3	7	69	1 449	
Travel of above staff	1	-	1 400	1 400	
Per diem of above staff	-	44	54	2 376	9 424
<b><u>Post-session: 30 pages</u></b>					
<b>Salaries:</b>					
Translation	-	6	171	1 026	
Revision	-	2	190	380	
Typing	-	9	69	621	2 027
<b><u>Reproduction</u></b>	-	14	45	630	630
<b><u>Distribution</u></b>	-	13	45	585	585
<b><u>Other conference staff</u></b>					
Meeting room attendants	1	5	45	225	
Technician - interpretation	1	5	45	225	450
<b>GRAND TOTAL:</b>					
Salaries				20 817	
Travel				1 400	
Per diem				5 022	27 239

a/ Includes working paper of 30 pages already prepared for technical meeting.

G. Regional technical meeting to be held at  
 Santiago for 4 days in 1980

	Number of staff	Number of days	Rate	Amount	
				(United States dollars)	
				Subtotal	Total
<u>Interpretation (E,F,S)</u>					
Salaries	9	8	211	15 192	
Travel	9	-	1 076	9 684	
Subsistence	9	8	52	3 744	28 620
<u>Documentation</u>					
<u>Pre-session: 35 pages</u>					
Salaries:					
Translation	-	14	163	2 282	
Revision	-	5	174	870	
Typing	-	17.5	48	840	3 992
<u>In-session: 20 pages</u>					
Salaries:					
Translation	-	-	-	-	
Revision	3	8	174	4 176	
Typing	4	8	48	1 536	
Travel of above staff	7	-	1 076	7 532	
Per diem of above staff	7	8	52	2 912	16 156
<u>Post-session: 25 pages</u>					
Salaries:					
Translation	-	10	163	1 630	
Revision	-	3.5	174	609	
Typing	-	12.5	48	600	2 839
<u>Reproduction</u>	-	18	30	540	540
<u>Distribution</u>	-	18	30	540	540
<u>Other conference staff</u>					
Meeting room attendants	1	4	30	120	
Technician - interpretation	1	4	30	120	240
GRAND TOTAL:					
Salaries				29 055	
Travel				17 216	
Per diem				6 656	52 927

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H. Regional seminar to be held at Santiago for 5 days  
 in 1980 immediately following a regional technical  
 meeting

	Number of staff	Number of days	Rate	Amount (United States dollars)	
				Subtotal	Total
<u>Interpretation (E,F,S)</u>					
Salaries	9	7	211	13 293	
Subsistence	9	7	52	3 276	16 569
<u>Documentation</u>					
<u>Pre-session: 50 pages</u>					
Salaries:					
Translation	-	8	163	1 304	
Revision	-	3	174	522	
Typing	-	10	48	480	2 306
<u>In-session: 30 pages</u>					
Salaries:					
Translation	2	9	163	2 934	
Revision	3	7	174	3 654	
Typing	4	7	48	1 344	
Travel of above staff	2	-	1 076	2 152	
Per diem of above staff	-	67	52	3 484	13 568
<u>Post-session: 30 pages</u>					
Salaries:					
Translation	-	12	163	1 956	
Revision	-	4	174	696	
Typing	-	15	48	720	3 372
<u>Reproduction</u>	-	52	30	1 560	1 560
<u>Distribution</u>	-	16	30	480	480
<u>Other conference staff</u>					
Meeting room attendants	1	5	30	150	
Technician - interpretation	1	5	30	150	300
GRAND TOTAL:					
Salaries				29 243	
Travel				2 152	
Per diem				6 760	38 155

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I. Symposium of experts on technical co-operation in rehabilitation to be held at Bangkok for 10 days in 1981

	Number of staff	Number of days	Rate	Amount (United States dollars)	
				Subtotal	Total
<u>Interpretation (E,F,S)</u>					
Salaries	9	16	206	29 664	
Travel	9	-	2 400	21 600	
Per diem	9	16	46	6 624	57 888
<u>Documentation</u>					
<u>Pre-session: 30 pages</u> (E,F,S)					
Salaries:					
Translation	-	12	171	2 052	
Revision	-	4	190	760	
Typing		15	69	1 035	3 847
<u>In-session: 40 pages</u> (E,F,S)					
Salaries:					
Translation	-	-	-	-	
Revision	3	16	190	9 120	
Typing	4	16	69	4 416	
Travel of above staff	7	-	2 400	16 800	
Per diem of above staff	7	16	46	5 152	35 488
<u>Post-session: 50 pages</u> (E,F,S)					
Salaries:					
Translation	-	20	171	3 420	
Revision	-	7	190	1 330	
Typing		25	69	1 725	6 475
<u>Reproduction</u>	-	49	45	2 205	2 205
<u>Distribution</u>	-	27	45	1 215	1 215
<u>Other conference staff</u>					
Meeting room attendants	1	10	45	450	
Technicians - interpretation	1	10	45	450	
sound recording	1	10	45	450	1 350
GRAND TOTAL at current rates:					
Salaries				58 292	
Travel				38 400	
Per diem				11 776	108 468
					1 085
					109 553

J. Second session of the Advisory Committee for the International Year  
 for Disabled Persons to be held at Vienna for eight days in 1981

	Number of staff	Number of days	Rate	Amount (United States dollars)	
				Subtotal	Total
<u>Interpretation (E,F,R,S)</u>					
Salaries	12	12	206	29 664	
Travel	12	-	600	7 200	
Per diem	12	12	63	9 072	45 936
<u>Documentation</u>					
<u>Pre-session: 40 pages</u>					
Salaries:					
Translation	-	24	171	4 104	
Revision	-	8	190	1 520	
Typing	-	28	69	1 932	7 556
<u>In-session: 24 pages</u>					
Salaries:					
Translation	-	-	-	-	
Revision	4	12	190	9 120	
Typing	6	12	69	4 968	
Travel of above staff	10	-	600	6 000	
Per diem of above staff	10	10	63	6 300	26 388
<u>Post-session: 32 pages (A,C,E,F,R S)</u>					
Salaries:					
Translation	-	32	171	5 472	
Revision	-	10.5	190	1 995	
Typing	-	35	69	2 415	9 882
<u>Reproduction</u>	-	35	45	1 575	1 575
<u>Distribution</u>	-	29	45	1 305	1 305
<u>Other conference staff</u>					
Meeting room attendants	1	8	45	360	
Technicians - interpretation	1	8	45	360	
sound recording	1	8	45	360	1 080
GRAND TOTAL at current rates:					
Salaries				65 150	
Travel				13 200	
Per diem				15 372	93 722
					937
					94 659

K. Third session of the Advisory Committee for the International Year  
for Disabled Persons to be held at Vienna for 5 days in 1982

	Number of staff	Number of days	Rate	Amount	
				(United States dollars) Subtotal	Total
<u>Interpretation (E,F,R,S)</u>					
Salaries	12	7	206	17 304	
Travel	12	-	600	7 200	
Per diem	12	5	63	3 780	28 284
<u>Documentation</u>					
<u>Pre-session: 32 pages a/</u> (E,F,R,S)					
Salaries:					
Translation	-	219	171	37 449	
Revision	-	6.5	190	1 140	
Typing	-	300	69	20 700	59 289
<u>In-session: 40 pages</u> (E,F,R,S)					
Salaries:					
Translation	-	-	-	-	
Revision	8	7	190	10 640	
Typing	11	7	69	5 313	
Travel of above staff	19	-	600	11 400	
Per diem of above staff	19	7	63	8 379	35 732
<u>Post-session: 32 pages</u> (A,C,E,F,R,S)					
Salaries:					
Translation	-	32	171	5 472	
Revision	-	10.5	190	1 995	
Typing	-	35	69	2 415	9 882
<u>Reproduction</u>	-	34	45	1 530	1 530
<u>Distribution</u>	-	17	45	765	765
<u>Other conference staff</u>					
Meeting room attendants	1	5	45	225	
Technicians - interpretation	1	5	45	225	
sound recording	1	5	45	225	675
GRAND TOTAL at current rates:					
Salaries				105 398	
Travel				18 600	
Per diem				12 159	136 157
			Adjustment for inflation to 1981 at 2%		2 723
			Grand total at 1982 rates		138 880

a/ Provision has also been included for translation (1,000 pages) of the national reports into one of the official languages for purposes of preparation of the summaries to the Advisory Committee. The national reports will be issued in their language of submission only.